



## Unclaimed Property Turnover Policy

As a student of Manhattan Christian College, herein referred to as College, I understand that the College will make any and every attempt possible to refund any money due to me. This includes, but is not limited to: security deposit refund, financial aid refund, credit from dropping classes, outside aid, paychecks for student wages or any other credit on my student account resulting in money due to me. Furthermore, I understand that I need to notify the College immediately upon my change of address, phone number, email or any other contact method. Additionally, I understand the College will make at least one attempt to find me should I have unclaimed property in the form of an outstanding check for more than three months. However, after 180 days the College will cease attempts to locate me and will designate any unclaimed property in my name as a gift to the College on my behalf.

My signature below indicates my voluntary enrollment in the unclaimed property turnover policy.

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Name

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Social Security Number

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Signature